

**ANTI-RAGGING COMMITTEE**

<b>Members:</b>	<b>Department</b>	<b>Mobile</b>	<b>Phone</b>
1. Dr. M.S. Md. Jaabir	Biotechnology	97884-25226	2420045
2. Dr. K. Ramar	Botany	97885-03264	-----
3. Dr.B.Sekar	Busi. Admin.	94432-45824	-----
4. Dr. K. Vivekanandan	Chemistry	94438-48585	8539941
5. Ms. K. Kavitha	Chemistry	96594-13000	-----
6. Dr. K. Kumar	Commerce	94435-48859	-----
7. Prof. R. Jayaraman	Commerce(UAP)	99422-14090	-----
8. Dr.P.S.S.Akila Shri	Computer Sc.	99423-80091	-----
9. Mrs.R. Sasikala	Computer Sc.	97913-67946	-----
10. Dr. D.E. Benet	English	94432-48012	2480707
11. Ms.Gowri Priya Anand	English (UAP)	99424-80789	-----
12. Dr. V. Vasanthamohan	Geology	94434-08064	-----
13. Prof. P. Parimala Sekar	History	97905-33707	2770194
14. Ms. K. Srividhya	Maths (UAP)	99658-48658	-----
15. Dr. D. Prasanna Balaji	Phy.Education	99944-91882	-----
16. Dr.S.Kumaresan	Physics	99653-31155	-----
17. Dr.N.Manickam	Tamil	94435-31163	2742182
18. Dr.V.Gokula	Zoology	94435-78753	2457442
19. Dr.K.Govindaraj	Zoology (UAP)	94453 -28898	-----
20. Dr. S.P. Anand	Dy. warden	98420-37353	-----
21. Ms.K.Mahalakshmi	Dy. warden	93847-95785	-----

### ANTI-RAGGING COMMITTEE

Members:	Department	Mobile	Phone
1. Dr. M.S. Md. Jaabir	Biotechnology	97884-25226	----
2. Dr. S. Senthil Kumar	Botany	98852-88433	----
3. Dr.B.Sekar	Busi. Admin.	94432-45824	----
4. Dr. K. Vivekanandan	Chemisty	94438-48585	6539941
5. Dr. M. Murali	Chemistry	97901-80077	----
6. Dr. K. Kumar	Commerce	9443548859	----
7. Prof. R. Jayaraman	Commerce(UAP)	99422-14090	----
8. Dr.P.S.S.Akila Shri	Computer Sc.	99423-80091	----
9. Ms. A. Uma Maheswari	Computer Sc.	9791627894	----
10. Dr. D.E. Benet	English	94432-48012	2480707
11. Mr.Vasanth	English (UAP)		----
12. Dr. V. Vasanthamohan	Geology	94434 08064	----
13. Prof. P. Parimala Sekar	History	97905-33707	2770194
14. Ms. K. Srividhya	Maths (UAP)	99658-48658	----
15. Dr. D. Prasanna Balaji	Phy.Education	99944-91882	----
16. Dr. S.Kumaresan	Physics	99653-31155	----
17. Dr.N.Manickam	Tamil	94435-31163	2742182
18. Dr.V.Gokula	Zoology	94435-78753	2457442
19. Dr. S.P.Anand	Dy. warden	98420-37353	----
20. Dr. V. Vanitha	Dy. warden	95973-73900	----

**ANTI - RAGGING COMMITTEE**

Sl. No.	Name of the Member	Department	Mobile Number	Landline Number
1.	Dr. M.S. Md. Jaabir	Biotechnology & Microbiology	97864 25226	0431-242005
2.	Dr. K. Kumar	Vice-Principal	94435 48859	-----
3.	Dr. P.S.S. Akilashri	Vice-Principal	99433 80091	-----
4.	Dr. R. Elavarasu	English		
5.	Dr. D Prasanna Balaji	Vice-Principal	99944 91882	-----
6.	Dr. S. Kumaresan	Physics	99653 31155	-----
7.	Dr. N. Manickam	Tamil	94435 31162	0431-2742182
8.	Dr. V. Gokula	Zoology	94435 78753	0431-2457442
9.	Dr. S.P. Anand	Botany	98420 37353	-----
10.	Dr. V. Vanitha	Mathematics	95973 73900	-----

**ANTI - RAGGING COMMITTEE**

Sl. No.	Name of the Member	Department / Portfolio	Mobile Number	Landline Number / Home
1.	Dr M.S. Mohamed Jaabir	Biotechnology & Microbiology	97864 25226	0431-3550761
2.	Dr K. Kumar	Vice Principal	94435 48859	
3.	Dr P.S.S. Akilashri	Vice Principal	99433 80091	
4.	Dr D Prasanna Balaji	Vice Principal	99944 91882	
5.	Dr S. Sunitha	Chemistry	9842554235	
6.	Dr S. Selvaraj	Geology	9842792795	
7.	Dr Manju Somnath	Mathematics	9894835978	
8.	Dr V. Hariharakrishnan	Physics	9842372278	
9.	Dr K. Rajesh	Economics	9888552272	
10.	Dr N. Manickam	Tamil	94435 31162	0431-2742182
11.	Dr V. Gokula	Zoology	94435 78753	0431-2457442
12.	Dr S.P. Anand	Botany/Warden, Boys' Hostel	98420 37353	
13.	Ms. P. Yogapriya	English/Warden, Girls' Hostel	9344005452 / 7094729934	





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Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

## Anti – Ragging Committee Meeting

Date: 10/08/2022

Venue: Conference Hall, Library

### Minutes of the Meeting

Ragging is banned in all educational institutions as per government rules. It is also a punishable offence. Both the senior students and the new entrants of the institution have to be sensitized about the seriousness of the offence and its consequences.

- The Anti-Ragging committee comprising teachers drawn from various departments have to ensure that no untoward incident happens either on campus or off campus.
- During the Student Induction Programme, the freshers have to be informed of the serious nature of ragging and to call the anti-ragging committee members at any time of the day to prefer a complaint oral or otherwise.
- The hostel wardens are to take serious view of ragging and to take immediate action without fear or favor.
- The NCC and NSS Programme Officers have to impress upon the students about the criminal nature of ragging through their volunteers.
- Designated teachers have to attend the anti-ragging meetings called by the district authorities and other government agencies.
- Class tutors are to give periodical counseling to students about ragging.

### Members Present:

S. No	Name	Department	Signature
1.	Dr. K. Kumar	Principal	
2.	Dr. M.S.Mohamed Jaabir	Biotechnology	
3.	Dr. P.S.S. Akilashri	Computer Science	
4.	Dr.D.Prasanna Balaji	Vice Principal	
5.	Dr.S. Sunitha	Chemistry	
6.	Dr. S. Selvaraj	Geology	







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7.	Dr. Manju Somnath	Mathematics	Manju 10/8/2022
8.	Dr. V. Hariharakrishnan	Physics	V. Hariharakrishnan 10/8/22
9.	Dr. K. Rajesh	Economics	Rajesh 10.08.2022
10.	Dr. N. Manickam	Tamil	- A A A -
11.	Dr.V.Gokula	Zoology	V. Gokula 10/8/2022
12.	Dr.S.P. Anand	Botany /Deputy Warden Boys' Hostel	S. P. Anand
13.	Dr. R.Soundaravalli	Commerce/Deputy Warden Girls' Hostel	R. Soundaravalli



*(Handwritten Signature)*  
Principal

**Principal**  
National College (Autonomous)  
Tiruchirappalli - 620 001.



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## Anti - Ragging Committee

Action Taken Report

Date: 10/03/2023

Venue: Conference Hall, Library

1. The college witnessed no ragging throughout the academic year.
2. The 'Fresher's Day' celebrated by each department helped the students to integrate well with the academic community. Similarly, in the hostel the welcome celebration given by the seniors helped the hostelers to feel at home. Such measures taken by the college prevented ragging. The role played by the NCC and NSS volunteers was also commendable.
3. Talks given by teachers during the Student Induction Programme also improved student behavior.
4. The class tutors did their part by sensitizing the senior students.
5. The UGC notification and the Bharathidasan University notification against ragging were circulated among the students and teachers.

  
Principal







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## Anti – Ragging Committee Meeting

Date: 25/08/2021

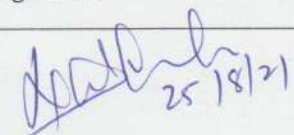
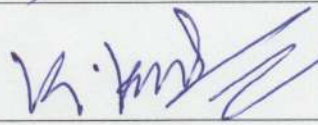
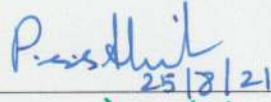
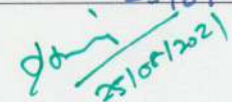
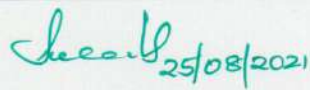
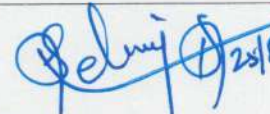
Venue: Meeting Hall

### Minutes of the Meeting

Anti-ragging committee discussed the practices being followed in campus to keep the students away from ragging. Strategies for discouraging ragging practice were discussed.

The following points were discussed during the meeting:

- To bring awareness on the causes and consequences of ragging in campus.
- To sensitize freshers about reaching for help in case of any ragging.
- To circulate the mobile phone numbers of the committee members in campus and also among the students' WhatsApp groups.
- To guide the students to reach for help if in case of any ragging event.
- To bring awareness through posters on the digital display board.
- To sensitize through program officers of all the clubs and academic bodies to monitor their member students.

S. No	Name	Department	Signature
1.	Dr. M.S.Mohamed Jaabir (Coordinator)	Biotechnology	 25/8/21
2.	Dr. K. Kumar	Vice Principal	
3.	Dr. P.S.S. Akila Shri	Vice Principal	 25/8/21
4.	Dr.D.Prasanna Balaji	Vice Principal	 25/08/2021
5.	Dr.S. Sunitha	Chemistry	 25/08/2021
6.	Dr. S. Selvaraj	Geology	 25/8/21





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7.	Dr. Manju Somnath	Mathematics	Manju 25/8/2021
8.	Dr. V. Hariharakrishnan	Physics	V. Hariharakrishnan 25/8/21
9.	Dr. K. Rajesh	Economics	K. Rajesh 25/8/21
10.	Dr. N. Manickam	Tamil	N. Manickam 28/8/21
11.	Dr.V.Gokula	Zoology	V. Gokula 25/08/2021
12.	Dr.S.P. Anand	Botany /Deputy Warden Boys' Hostel	S. P. Anand 25/8/21
13.	Ms. P. Yogapriya	English/Deputy Warden Girls' Hostel	P. Yogapriya 25/08/2021

Coordinator



Principal  
**PRINCIPAL**  
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## Action Taken Report

Anti- Ragging Committee meeting was held on 27/05/2022 in the Meeting Hall.

Following the resolutions taken in the last meeting minutes, relevant steps were taken to keep the ragging-menace under control.

1. Principal included 'ragging sensitization' message in all his meetings.
2. Mobile numbers of the anti-ragging committee members were posted on notice boards and WhatsApp groups.
3. Anti-ragging awareness posters were displayed on the digital board.
4. Program officers of all the clubs sensitized their club members of the menace and its consequences.
5. Hostel wardens also announced the inmates to remain away from ragging.
6. There was no incident of ragging during the academic year 2021- 2022.



  
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## Anti- Ragging Committee Meeting

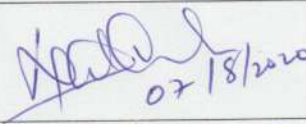

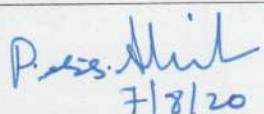
Date: Google Meet held on 07/08/2020

### Minutes of the Meeting

Issues on ragging and its impact on the students and society was discussed. Ragging remains banned in all educational institutions as per the rules of both State and Central government. The Anti-Ragging committee constituted by the representing teachers from every department have a greater responsibility to retain the 'ragging-free' campus status of the institution.

The following points were discussed during the meeting:

- As being followed every academic year, the freshers need to be sensitized regarding their rights to be safe from the menace of 'ragging'.
- Senior students need to be sensitized that ragging is a 'crime' and have to be restrained from practicing it.
- Mobile phone numbers of the committee members have to be published in campus and also circulated in the students whatsapp group.
- Students grievances of ragging or anything similar has to be brought to the notice of the committee and due action need to be taken.
- Awareness posters can be posted in the digital display board to sensitize the students during their entry into the campus.
- Program officers of all the clubs and academic bodies can be informed of the causes and consequences of ragging and may be empowered to monitor their member students.

S. No	Name	Department	Signature
1.	Dr. M.S.Mohamed Jaabir (Coordinator)	Biotechnology	 07/8/2020
2.	Dr. K. Kumar	Vice Principal	
3.	Dr. P.S.S. Akila Shri	Vice Principal	 7/8/20







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4.	Dr. R. Elavarasu	English	<i>Elavarasu</i> 7.8.20
5.	Dr.D.Prasanna Balaji	Vice Principal	<i>gopin</i> 7/8/20
6.	Dr. S.Kumaresan	Physics	<i>S.Kumaresan</i> 7/8/20
7.	Dr. N. Manickam	Tamil	<i>N.Manickam</i> 7/8/20
8.	Dr.V.Gokula	Zoology	<i>V.Gokula</i> 7/8/2020
9.	Dr.S.P. Anand	Deputy Warden	<i>S.P. Anand</i> 7/8/20
10.	Dr.V.Vanitha	Deputy Warden	<i>v. vanitha</i> 7/8/2020

*[Signature]*  
Coordinator



*[Signature]*  
Principal  
**PRINCIPAL**  
National College (Autonomous).  
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## Action Taken Report

Anti-Ragging Committee meeting was held on 05/07/2021 in the Meeting Hall.

Following the resolutions taken in the last meeting minutes, relevant steps were taken to keep the ragging-menace under control.

1. Principal while addressing the freshers, sensitized all the students to restrain from ragging and encouraged the freshers to reach for help in case of any event of ragging.
2. Principal made gentle reminders to both senior students and freshers about the causes and consequences of ragging during all meetings with students and through the public address system.
3. Mobile numbers of the anti-ragging committee members were posted on notice boards and whats app groups.
4. Anti-ragging awareness posters were displayed on the digital board.
5. Program officers of all the clubs sensitized their club members of the menace and its consequences.
6. Hostel wardens also announced the inmates to remain away from ragging.
7. There was no incident of ragging during the academic year 2020- 2021.



  
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## Anti-Ragging Committee Meeting

Date: 17/06/2019

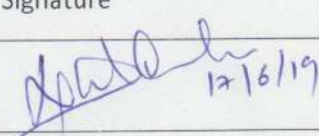

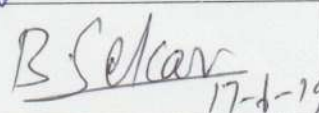
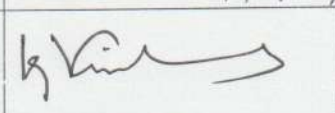
Venue: Meeting Hall

### Minutes of the Meeting

Ragging is banned in all educational institutions as per UGC guidelines and government rules. Both the senior students and the new entrants of the institution have to be sensitized about the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009." The Gazette Notification dated 4<sup>th</sup> of July 2009 was taken up for discussion. All the members unanimously agreed that stringent measures ought to be taken against erring students.

In addition, the following points came up for discussion:

- Forming the Anti- Ragging Squad, from the committee members present, that would conduct surprise checks on campus, including the two hostels.
- Checking of bullying amongst the students and all forms of caste-based discrimination that could snowball into ragging and rioting.
- To appreciate all employees (teaching, non-teaching, contract labour etc.) who bring to the notice of the authorities any incident of ragging.
- To warn the senior students against ragging and aggressive or violent behavior.
- To inform the freshers how the college offers a congenial atmosphere of learning and how anyone who disturbs that will be summarily punished.

S. No	Name	Department	Signature
1.	Dr. M.S.Mohamed Jaabir (Coordinator)	Biotechnology	 12/6/19
2.	Dr. S. Senthil Kumar	Botany	 17/6/19
3.	Dr.B.Sekar	Commerce	 17-6-19
4.	Dr.K.Vivekanandan	Chemistry	





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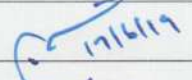
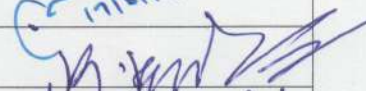
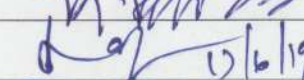
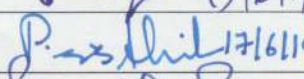
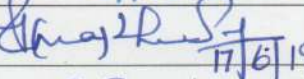
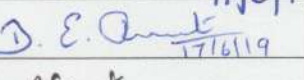
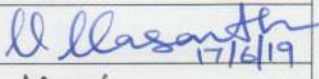


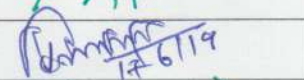
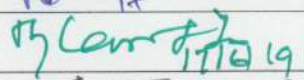
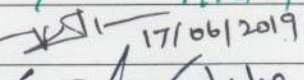
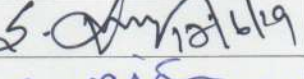

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5.	Dr.M.Murali	Chemistry	 17/6/19
6.	Dr. K. Kumar	Commerce	
7.	Mr. R.Jayaraman	Commerce (UAP)	 17/6/19
8.	Dr. P.S.S. Akila Shri	Computer Science	 17/6/19
9.	Ms. A. Uma Maheswari	Computer Science	 17/6/19
10.	Dr.D.E.Benet	English	 17/6/19
11.	Dr. Vasanth	English (UAP)	Absent
12.	Dr.D.Vasanthamohan	Geology	 17/6/19
13.	Mr. P. Parimala Sekar	History	Absent
14.	Ms. K. Srividhya	Maths (UAP)	 17/6/19
15.	Dr.D.Prasanna Balaji	Physical Education	 17/6/19
16.	Dr. S.Kumaresan	Physics	 17/6/19
17.	Dr. N. Manickam	Tamil	 17/6/19
18.	Dr.V.Gokula	Zoology	 17/06/2019
19.	Dr.S.P. Anand	Deputy Warden	 17/6/19
20.	Dr.V.Vanitha	Deputy Warden	 17/6/2019

  
Coordinator



  
Principal  
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## Action Taken Report

Anti-Ragging Committee meeting was held on 03/04/2020 in Meeting Hall.

The following actions were taken during the course of the academic year.

1. Welcoming done by the senior students on the first day of classes for the freshers and the celebration of Fresher' Day in every department paved the way for incident free integration.
2. The Principal impressed upon the students to desist from ragging and bullying in any form through the public address system on several occasions during the beginning days of classes for the freshers.
3. The mobile numbers of the anti-ragging committee members were published in the student handbook this year too.
4. The hostel wardens conducted surprise checks in hostel rooms and prohibited students from gathering in rooms during the study hours and beyond.
5. The NCC and NSS volunteers played a crucial role in establishing good relations among the students.
6. No incident of ragging was reported during the academic year 2019- 2020.



  
Principal  
**PRINCIPAL**  
National College (Autonomous)  
Tiruchirappalli-620 001.



# National College

(Autonomous)

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A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

## Anti – Ragging Committee Meeting

Date: 22/06/2018

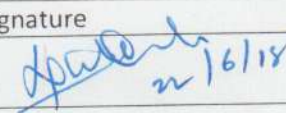
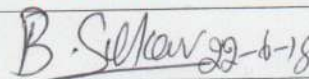
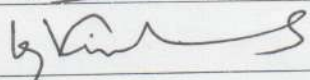
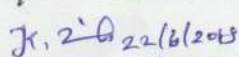
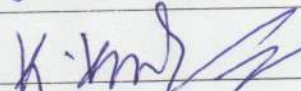
Venue: Meeting Hall

### Minutes of the Meeting

Ragging is banned in all educational institutions as per government rules. Both the senior students and the new entrants of the institution have to be sensitized about the 'The Tamil Nadu Prohibition of Ragging Act, 1997.' The Anti-Ragging committee comprising teachers drawn from various departments have to ensure that no teasing, shaming or any act leading to embarrassment happen on campus or off campus.

The following points were discussed during the meeting:

- During the Student Induction Programme, the freshers have to be informed of the serious nature of ragging and to bring to the notice of the anti-ragging committee members at any time of the day any act affecting the physical or psychological state of the students.
- The Mobile Phone numbers of the Anti-Ragging Committee members are given in the Student Handbook for immediate complaint.
- All oral complaints have to be immediately acted upon.
- The hostel wardens are to give orientation to the students about the serious nature of ragging and to take immediate action without fear or favor.
- The NCC and NSS Programme Officers have to impress upon the students about the criminal nature of ragging through their volunteers.
- Class tutors have to brief the students about ragging and the possible consequences for the perpetrators.

S. No	Name	Department	Signature
1.	Dr. M.S.Mohamed Jaabir (Coordinator)	Biotechnology	 22/6/18
2.	Dr. K.Ramar	Botany	Absent
3.	Dr.B.Sekar	Commerce	 22-6-18
4.	Dr.K.Vivekanandan	Chemistry	
5.	Ms. K. Kavitha	Chemistry	 22/6/2018
6.	Dr. K. Kumar	Commerce	







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7.	Mr. R.Jayaraman	Commerce (UAP)	<i>[Signature]</i> 22/6/18
8.	Dr. P.S.S. Akila Shri	Computer Science	<i>P.S.S. Akila Shri</i> 22/6/18
9.	Mrs. R. Sasikala	Computer Science	<i>Sasikala</i> 22/6/18
10.	Dr.D.E.Benet	English	<i>D.E. Benet</i> 22/6/18
11.	Ms. Gowri Priya Anand	English (UAP)	Absent
12.	Dr.D.Vasanthamohan	Geology	<i>D. Vasanthamohan</i> 22/6/18
13.	Mr. P. Parimala Sekar	History	Absent
14.	Ms. K. Srividhya	Maths (UAP)	<i>K. Srividhya</i> 22/6/18
15.	Dr.D.Prasanna Balaji	Physical Education	<i>D. Prasanna Balaji</i> 22/6/18
16.	Dr. S.Kumaresan	Physics	<i>S. Kumaresan</i> 22/6/18
17.	Dr. N. Manickam	Tamil	<i>N. Manickam</i> 22/6/18
18.	Dr.V.Gokula	Zoology	<i>V. Gokula</i> 22/6/2018
19.	Dr. K.Govindaraj	Zoology	<i>K. Govindaraj</i> 22/6/18
20.	Dr.S.P. Anand	Deputy Warden	<i>S.P. Anand</i> 22/6/18
21.	Ms. K. Mahalakshmi	Deputy Warden	Absent

*[Signature]*  
Coordinator



*[Signature]*  
Principal  
**PRINCIPAL**  
National College (Autonomous)  
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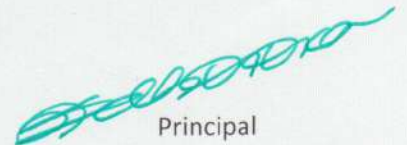
## Action Taken Report

Anti-Ragging Committee meeting was held on 27/03/2019 in the Meeting Hall.

As discussed during the beginning of the academic year some important actions were taken during the course of the academic year.

1. Observance of Freshers' Day by every department helped the freshers and the seniors to integrate well and find bonhomie.
2. The general address by the Principal during the beginning of the academic year warning students from desisting from ragging had a salutary effect on the students. He pointed out the possible punishments awaiting those who practiced ragging.
3. The mobile numbers of the anti-ragging committee members were published in the student handbook this year too.
4. The hostel wardens conducted separate meetings for the seniors and impressed upon them to conduct themselves with dignity and avoid all forms of ill treatment of the Juniors and Freshers.
5. The NCC and NSS volunteers played a crucial role in establishing good relations among the students.
6. No incident of ragging was reported during the academic year 2018- 2019.



  
Principal

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## Grievance Redressal Cell

### Minutes of the Meeting

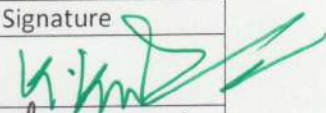
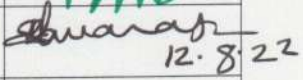
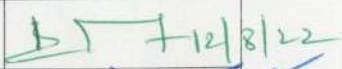
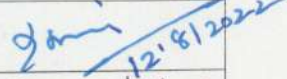

The Grievance Redressal Cell has been constituted to look into the grievances of students and their speedy redressal. There are four members apart from the Principal who periodically look into complains lodged by the students pertaining to the learning process, classroom climate, infrastructure, evaluation process, attendance maintenance, scholarship, payment of fees, registration for examination, issuance of certificates, gender and caste discrimination, sexual harassment, ragging etc.

The Grievance and Redressal Cell had its meeting in the Conference Hall of the Library on 12/08/2022.

The following decisions were taken by the members present after a long discussion:

1. To keep a complaint box in the principal's office
2. To make known the concerned class tutor's email ID to all the students
3. All complaints need to be redressed within a stipulated time. The office of the Controller of Examinations has to take a decision based on the nature of the complaint.
4. To request other cells and committees to mark a copy of the grievance and the redressal to the Grievance Redressal Cell.
5. Encourage students to report any 'on campus' issue to the class tutor first. Similarly, any grievance in the hostel to the warden first.
6. Students are to be informed that any lack of amenity is to be brought to the notice of the Administrative Officer in the form of a complaint slip.

The following members were present:

S. No.	Name	Designation	Department	Signature
1.	Dr. K.Kumar	Principal		
2.	Dr. R.Elavarasu	Coordinator	Associate Professor and Head, Department of English	 12.8.22
3.	Dr.B.Muthukumar	Member	Associate Professor and Head, Department of Botany	 12/8/22
4.	Dr.D. Prasanna Balaji	Member	Head & Director of Physical Education	 12.8/2022
5.	Dr. P.S.S. Akilashri	Member	Associate Professor and Head, Department of Computer Science	



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**Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001**

## Grievance Redressal Cell

### Action Taken Report

Grievance Redressal Cell annual closing meeting was held on 27/03/2023 in the Conference Hall of the Library.

The following actions were taken based on the recommendations given by the members of the cell.

1. The class tutor's email ID was made known to all the students of the respective class.
2. The office of the Controller of Examinations has decided to resolve all issues pertaining to their section within a single day. However, the problems related to the provisional certificate need 15 days' time to redress because they are to be referred to the Bharathidasan university.
3. The Administrative officer has printed and kept Inter Office Memo in the form of a requisition slip which ought to be signed by the Department Staff. So, students are asked to report any lack of amenity to the department staff.
4. The idea of keeping a complaint box was dropped as students were reluctant to make use of the drop box.

Principal

**Dr.K.KUMAR**  
Principal  
National College (Autonomous)  
Tiruchirappalli - 620 001





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Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

## Grievance Redressal Cell

Date: 26/08/2021

Venue: Principal's Chamber

### Minutes of the Meeting

The Grievance Redressal Cell takes positive steps to solve the issues of the students. During the pandemic period handwash was provided at the college entrance and also masks provided by voluntary agencies. Awareness campaigns by NCC and NSS limited significantly the spread of virus. No major grievance was received from students regarding the sanitization of the campus. Subscription was renewed for Zoom meetings online so that 500 students can attend at a time Student Induction Programme, Seminars, Conferences etc. without any hitch.

The following items were discussed:

1. To ensure that no complaints are received about the timely issue of mark statements and transfer certificates.
2. All issues related to late payment of tuition fees and examination fees to be treated leniently without imposition of fines.
3. COVID vaccination camps to be arranged on campus for the benefit of students.
4. All notifications, including scholarship and government guidelines, should be published in the student WhatsApp groups.
5. Sick students need to be quarantined and class tutors ought to be vigilant. Hostel wardens to be vigilant as well.

The following members were present:

S. No	Name	Designation	Department	Signature
1	Dr. R. Sundararaman	Principal		
2	Dr.S. Thirumaran	Member	Associate Professor Department of Economics	
3	Dr. T.V. Sundar	Member	Associate Professor Department of Physics	 26/8/21





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## Grievance Redressal Cell

### Action Taken Report

The end-of-the-year meeting was held on 03/06/2022 in the Principal's Chamber.

The following actions were taken based on the recommendations given by the members of the cell.

1. Mark Statements were issued in time after corrections.
2. The time for the payment of fees was repeatedly extended for students.
3. Two COVID vaccination camps were arranged on campus with the help of Tiruchirappalli Corporation health officials. The public in the neighborhood too benefitted.
4. All government notifications were promptly published in student WhatsApp groups.
5. There were no complaints about scholarship disbursal.



  
Principal

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## Grievance Redressal Cell

The meeting was conducted through Zoom Meet on 07/08/2020

### Minutes of the Meeting

The Grievance Redressal Cell takes positive steps to solve the issues of the students. Most of the issues related to augmentation of infrastructure facilities have been addressed by the college Management without any delay. The housekeeping team appointed by the college has to ensure the cleanliness and sanitation of the campus without any complaint from the students, following the Standard Operating Procedures (SOP) and other protocols. The changes to be carried out in the mark statements, transfer certificates and other documents have to be addressed immediately by the concerned section officers and clerks.

The following items were discussed online:

1. To ensure that no issue arises regarding the payment of tuition fees during the pandemic period.
2. The students need not be penalized for their irregularity in their attendance to the online classes owing to connectivity issues.
3. Any complaint by the student regarding the supply of study material should be immediately addressed by the concerned teacher.
4. All notifications, including scholarship and government guidelines, should be published in the WhatsApp groups
5. Any complaint of online bullying and sending of insensitive and crude messages by fellow students should be reported immediately to the concerned tutors.
6. The students are to be advised not to visit the campus or gather in groups either in front of the college or inside the college.
7. Wearing the mask ought to be made mandatory to all those who enter the campus. Anyone found violating the mandated behavior ought to be strictly warned.

The following members were present:

S. No	Name	Designation	Department	Signature
1	Dr. R. Sundararaman	Principal		
2	Dr.S. Thirumaran	Member	Associate Professor Department of Economics	
3	Dr. T.V. Sundar	Member	Associate Professor Department of Physics	





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Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

## Grievance Redressal Cell

### Action Taken Report

The end-of-the-year meeting was held on 04/06/2021 in the Principal's Chamber.

The following actions were taken based on the recommendations given by the members of the cell.

1. All the COVID 19 related protocols were strictly followed.
2. The teachers were flexible in marking the attendance of the online attendees when they encountered unforeseen connectivity issues.
3. The tests were conducted online without any hitch. Handwritten assignments were also submitted by students online after scanning the pages.
4. Students were prohibited from visiting the campus without any specific reason during the pandemic period.
5. The end-of-the-semester exams were also conducted online without complaints.
6. All grievances related to the submission of answer scripts through the postal services, including delay in receiving the answer scripts and non-submission in a few cases, were sorted out.
7. The scholarship amount was disbursed to students without any complaint.



  
Principal

**PRINCIPAL**  
National College (Autonomous)  
Tiruchirappalli-620 001.



Minutes of disciplinary committee meeting (2019-2020)

Date:28<sup>th</sup> October 2019

The Disciplinary committee meeting for the academic year 2019-2020 was held on 28<sup>th</sup> October 2019 at 3.00 p.m. in the principal's office. The following members were present in the meeting.

Name	Designation	Signature
Dr.R.Sundararaman	Chairman	
Dr.D.E.Benet	Coordinator	
Sri. N.V.Muralie	Member	
Sri.R.Sridhar	Member	

The meeting began with prayer by Mrs.A.Metida jasmine shanthi, the member . Dr.R.Sundararaman the principal welcomed the members present. Minute of the previous meeting was presented by Dr.D.E.Benet , the vice principal. The same was approved by the members present.


The principal and the members appreciated the prevailing condition in the college, as there was no indiscipline behavior found in any form in the college campus during the academic year 2018-2019

It was decided to conduct a programme on family life education.

It was resolved to continue the awareness programme on alcoholism for this academic year also

It was decided to remind the students to follow the dress code properly inside the college campus

The meeting came to an end at 3.40 p.m.

  
Signature of the Principal  
**PRINCIPAL**  
National College (Autonomous)  
Trichirappalli-620 001.

Minutes of disciplinary committee meeting (2020-2021)

Date:28<sup>th</sup> October 2021

The Disciplinary committee meeting for the academic year 2020-2021 was held on 28<sup>th</sup> October 2021 at 3.00 p.m. in the principal's office. The following members were present in the meeting.

Name	Designation	Signature
Dr.R.Sundararaman	Chairman	
Dr.D.E.Benet	Coordinator	
Sri. N.V.Muralie	Member	
Sri.R.Sridhar	Member	

The meeting began with prayer **by Mrs.A.Metida jasmine shanthi**, the member .Dr.R.Sundararaman the principal welcomed the members present. Minute of the previous meeting was presented by Dr.D.E.Benet, the vice principal. The same was approved by the members present.

The principal and the members appreciated the prevailing condition in the college, as there was no indiscipline behavior found in any form in the college campus during the academic year 2020-2021

It was decided to conduct a programme on family life education.

It was resolved to continue the awareness programme on alcoholism for this academic year also

It was decided to remind the students to follow the dress code properly inside the college campus

The meeting came to an end at 3.40 p.m.

  
Signature of the Principal  
**PRINCIPAL**  
National College (Autonomous)  
Trichirappalli-620 001.



Minutes of disciplinary committee meeting (2021-2022)

Date:28<sup>th</sup> October 2022

The Disciplinary committee meeting for the academic year 2021-2022 was held on 28<sup>th</sup> October 2022 at 3.00 p.m. in the principal's office. The following members were present in the meeting.

Name	Designation	Signature
Dr.R.Sundararaman	Chairman	
Dr.D.E.Benet	Coordinator	
Sri. N.V.Muralie	Member	
Sri.R.Sridhar	Member	

The meeting began with prayer by Mrs.A.Metida jasmine shanthi, the member .Dr.R.Sundararamanthe principal welcomed the members present. Minute of the previous meeting was presented by Dr.D.E.Benet, the vice principal. The same was approved by the members present.


The principal and the members appreciated the prevailing condition in the college, as there was no indiscipline behavior found in any form in the college campus during the academic year 2021-2022

It was decided to conduct a programme on family life education.

It was resolved to continue the awareness programme on alcoholism for this academic year also

It was decided to remind the students to follow the dress code properly inside the college campus

The meeting came to an end at 3.40 p.m.

  
Signature of the Principal  
**PRINCIPAL**  
National College (Autonomous)  
Trichirappalli-620 001.

Minutes of disciplinary committee meeting (2022-2023)

Date:28<sup>th</sup> October 2023

The Disciplinary committee meeting for the academic year 2022-2023 was held on 28<sup>th</sup> October 2023 at 3.00 p.m. in the principal's office. The following members were present in the meeting.

Name	Designation	Signature
Dr.D. Muthuramakrishnan	Chairman	
Dr. D. Prasanna Balaji,	Coordinator	
Dr. M.S. Mohamed Jaabir	Member	
Dr. R. Thirugnanasoundari	Member	

The meeting began with prayer by Mrs.A.Metida jasmine shanthi, the member Dr.D. Muthuramakrishnan the principal welcomed the members present. Minute of the previous meeting was presented by Dr. D. Prasanna Balaji, the vice principal. The same was approved by the members present.

The principal and the members appreciated the prevailing condition in the college, as there was no indiscipline behavior found in any form in the college campus during the academic year 2022-2023

It was decided to conduct a programme on family life education.

It was resolved to continue the awareness programme on alcoholism for this academic year also

It was decided to remind the students to follow the dress code properly inside the college campus

The meeting came to an end at 3.40 p.m.



**Dr. K. KUMAR**  
Principal  
National College (Autonomous)  
Tiruchirappalli - 620 001





# National College



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Website: [www.nct.ac.in](http://www.nct.ac.in)

Phone No: 0431-2482995

2017 – 2018

**Minutes of the Internal Compliance Committee (ICC) meeting held at  
National College (Autonomous), Tiruchirappalli-620001**

Date : 14.07.2017

Venue : Conference Hall - Secretary's Office

The presiding officer Dr.L.Pushpalatha, welcomed all the members and described the role of the ICC. She also welcomed suggestions to make it function effectively. Further it was decided to create awareness by organizing orientation and legal rights programmes in collaboration with Women's Cell. A decision was also taken to conduct meetings on an annual basis. The following members attended the meeting.

1.	Dr.L.Pushpalatha	
2.	Dr.Maju Somanath	
3.	Prof.S.Jamuna Rani	
4.	Mrs.K.Savithri	<i>Absent</i>
5.	Mrs.K.Abarna	



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Website: [www.nct.ac.in](http://www.nct.ac.in)

Phone No: 0431-2482995

2018 – 2019

## Minutes of the Internal Compliance Committee (ICC) meeting held at National College (Autonomous), Tiruchirappalli -620001

Date : 28.06.2018

Venue : Meeting Hall - Library

The meeting was convened by the Presiding Officer in the Meeting hall (Library) at 3.00 p.m. Dr. L. Pushpalatha, welcomed all the members and invited suggestions on how to raise awareness regarding sexual harassment and abuse.

Suggestions given are as follows: Awareness classes on sexual harassment could be organized as part of the NSS camp. Orientation on these issues can be handled by Class Tutors, and other teachers who handle common course like value education and gender studies. Legal experts could be invited to give awareness.

The Committee further noted that no complaints of sexual harassment were received.

1.	Dr.L.Pushpalatha	
2.	Dr.Maju Somanath	
3.	Prof.S.Jamuna Rani	
4.	Mrs.K.Vijayalakshmi	
5.	Mrs.K.Abarna	





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Phone No: 0431-2482995

2019 – 2020

Minutes of the Internal Compliance Committee (ICC) meeting held at  
National College (Autonomous), Tiruchirappalli-620001.

Date : 03.07.2019

Venue : Conference Hall at Secretary's Office

The presiding officer Dr.M.Sharmila, welcomed the members and invited suggestions from the members regarding any improvements needed in the functioning of ICC. The members recommended the following; To conduct awareness programmes in collaboration with NSS and Women Cell. Recommendations are given to instruct tutor-in-charges to notice any issues like sexual harassment and to bring it to the notice of the authorities concerned immediately. Advocates handling POISO cases are invited to take orientation on this aspect.

As of now the ICC has not received any complaints with regard to sexual harassment and harassment of any sort.

The following members attended the meeting.

1.	Dr.M.Sharmila	<i>M. Sharmila</i>
2.	Dr.Maju Somanath	<i>Maju</i>
3.	Dr.L.Pushpalatha	<i>L. Pushpalatha</i>
4.	Prof.S.Jamuna Rani	<i>S. J. Rani</i>
5.	Mrs.K.Vijayalakshmi	<i>K. Vijayalakshmi</i>
6.	Mrs.K.Abarna	<i>K. Abarna</i>
7.	Mrs. B.S. Hajira Basha (Advocate)	<i>Absent</i>
8.	Mrs. R. Padma (Advocate)	<i>Absent</i>



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Phone No: 0431-2482995

## 2020 – 2021

Minutes of the ICC meeting held at National College (Autonomous), Tiruchirappalli-620001

Date : 18.03.2021

Venue : Library – Meeting Hall

The meeting was convened by the presiding officer. As the classes were shifted to online mode due to prevailing Covid pandemic, the cell decided to inform the tutor in-charges to be in touch with each and every student of their class and to create a rapport with them, so that the student will feel free to inform issues of sort to the teachers, including the sexual harassment.

The following members attended the meeting are.

1.	Dr.B.Muthukumar	
2.	Dr.D.Prasanna Balaji	Absent
3.	Dr.P.S.S Akilasri	
4.	Dr.M.S.Mohamed Jaabir	Absent
5.	DrV.Srividhya	
6.	Dr.K.Bhuvaneshwari	
7.	Prof.S.Jamuna Rani	
8.	Dr.K.Vijayalakshmi	
9.	Dr.K.Abarna	K. Abarna





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A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

## Internal Compliance Committee

### Minutes of the Meeting

Internal Compliance Committee Meeting was held on 11/08/2022 in the Principal's Chamber.

The committee members took up for discussion the following points:

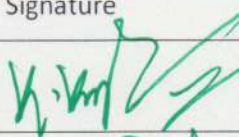
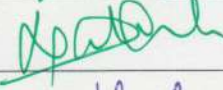
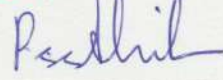
In accordance with the provisions outlined in the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act & Rules 2013, and specifically as stipulated in section 4(1) of the Act, National College (Autonomous), Tiruchirappalli (NCT), has established an Internal Compliance Committee (ICC).

Sexual harassment encompasses any one or more unwelcome acts or behaviors, whether explicit or implied, including:

- Physical contact and advances
- Demand or request for sexual favors
- Making sexually colored remarks
- Displaying pornography and sending explicit messages
- Any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature

The responsibilities of the College Management (the employer) include:

- Providing a safe working environment
- Displaying information prominently in the workplace
- Conducting workshops and awareness programs for employee sensitization
- Orienting Internal Compliance Committee (ICC) members
- Offering necessary facilities for ICC to handle complaints and conduct inquiries
- Assisting in securing the attendance of respondents and witnesses before the ICC.
- Overseeing compliance to UGC (University Grants Commission) and TANSCH (Tamilnadu State Council for Higher Education) guidelines
- Ensuring that the government rules and policies are implemented

Name	Department	Signature
Dr. K. Kumar	Principal and Chairperson	
Dr. M.S. Mohamed Jaabir	Member (Biotechnology)	
Dr. P.S.S. Akilashri	Member (Computer Science)	





# National College

(Autonomous)

College with Potential for Excellence

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## Internal Compliance Committee

### Action Taken Report

Internal Compliance Committee Meeting was held on 20/03/2023 in the Principal's Chamber.

- The college provided a safe working environment with no complaint from any quarter
- Information was disseminated through electronic billboard, circulars, public address system and through WhatsApp messages
- Periodical UGC (University Grants Commission) and TANSCH (Tamilnadu State Council for Higher Education) guidelines were passed on to the teachers, non-teaching staff, students and research scholars
- All the staff and students were given their due rights in all matters academic

  
Principal and Chairperson



## STUDENT'S GRIEVANCE FORM

### Instructions to the Candidates

1. Read the instructions carefully before you proceed further.
2. This page will work for those who joined the college of later 2010.
3. You are requested to complete the students complaint form correctly.
4. After submitting the complaints, the page will take you to the payment page. Complete the payment process.
5. In the Status menu, now you can find the status of your grievances. Once your grievances were redressed, you will get an SMS mentioning that your grievances were redressed, you can come to college to collect the certificate you asked for.
6. Please upload a **10th or +2 Mark sheet as a proof for correction in name, Date of Birth** etc in your **Semester or Cumulative Mark Sheets**. You should return the old mark sheets when you come to college to collect the corrected certificates.
7. For the request of **Duplicate Semester Mark sheet and Cumulative Mark sheet**, you should upload **FIR and Non-Traceable Certificate** (if it is lost).
8. If your certificates were damaged, return the damaged Mark sheet when you come to collect your Duplicate Mark sheet.
9. For the request of the **Course Completion Certificate and Transcript Certificate**, you should upload an attested copy of the **Cumulative Mark sheet**. This facility is meant for those who have completed the programe.
10. For the request of **change of photo**, give us a latest, formally dressed **passport size photograph** taken in the studio with white background.
11. All complaints and requests will be resolved within **FIVE** working days



Estd. 1919

Admission Number\*

Date of Birth\*

Submit

## Mechanism of Submission of Offline Student's Grievances





